



## Pre-Application Neighborhood Meeting Affidavit

I, **INSERT NAME**, do hereby declare as follows:

1. I have conducted a Pre-Application Neighborhood Meeting for the proposed new construction, alteration or other activity prior to submitting any entitlement (Building Permit, Variance, Conditional Use, etc.) in accordance with Planning Commission Pre-Application Policy.
2. The meeting was conducted at (location/address) on (date) from (time).
3. I have included the mailing list, meeting invitation and postmarked letter, sign-in sheet, and pdf of plans distributed at the meeting. I understand that I am responsible for the accuracy of this information and that erroneous information may lead to suspension or revocation of the permit.
4. I have prepared these materials in good faith and to the best of my ability.

I declare under penalty of perjury under the laws of the State of Maryland that the foregoing is true and correct.

EXECUTED ON THIS DAY, \_\_\_\_\_.  
Day and Year

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Signature Name (type or print)

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Relationship to Project (e.g. Owner, Agent) (If agent, give business name and profession)

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Project Address